

Quick Tip #7

Remove/Edit Images from your Image Library:

- Click on *"My Account"* on the main menu toolbar
- Click on *"My Image Library"*
- You are presented with an Image Search function which you can use to find images in your library
- Click on *"Display All Images"* at the bottom of the Image Search area
- All your images are listed, perhaps over multiple pages
- From this page you can:
 - o Change just the title of the image. All places the image is displayed will be automatically updated – Click on *"Save Changes"* at the top or bottom of the image list
 - o Delete image – click on *"Delete"* button on the right side of the image box – Click on *"Save Changes"* at the top or bottom of the image list
 - o Edit image – click on *"Edit"* on the left side of the image box. This will allow you to replace the current version the image with a new file, change the title, add Owner ID, change the *"Genuine Wildlife"* status and change the Restrictions – click on *"Save"* in the edit window

IMPORTANT – Click on *"Save Changes"* at the top or bottom of the image list after any changes